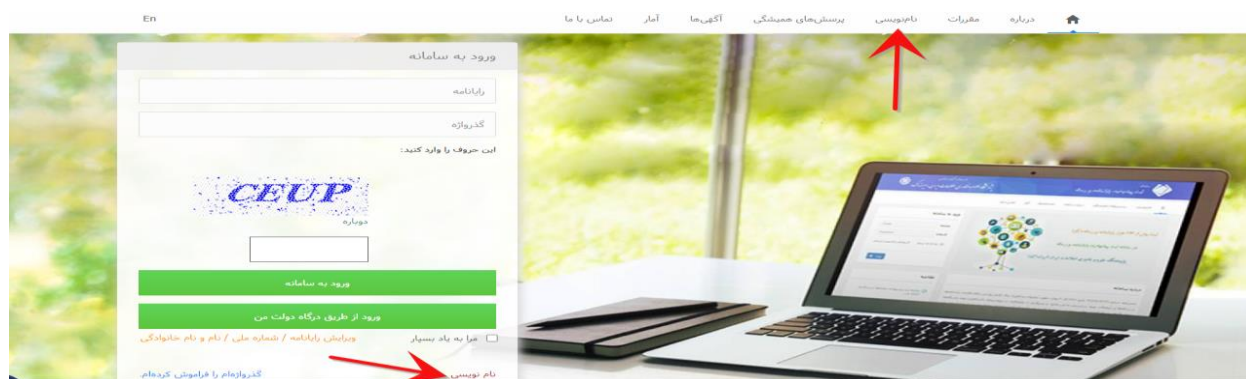


Pictorial and Textual Guidance for Submitting Thesis in National Registration System for Iranian Dissertations, Theses, and Research Proposals

Pictorial and Textual Guidance for Submitting Theses in National Registration System for Iranian Dissertations, Theses, and Research Proposals

1. Dear student, if you have registered in the mentioned system during the proposal submission and you have been given an email and password, you do not need to register again at this stage and you can log in with the same email and password.

If you are logging in to the system for the first time, you need to register first. Click on the registration option.



2. In this step, enter all the requested information completely.

نام نویسی

کاربر گرامی! خواهشمند است پیش از پر کردن کاربرد نام نویسی توجه فرمایید:

- اطلاعاتی که وارد می کنید، اطلاعات هویتی شماست، بنابراین آنها را کامل و درست وارد کنید.
- اطلاعات هویتی (مانند شماره ملی)، شماره تلفن همراه و رایانامه (ایمیل) دیگران را به کار نبرید.
- شماره ملی و رایانامه (ایمیل) را نمی توان ویرایش کرد، پس در وارد کردن آنها دقت کنید.

رایانامه

گذرواژه

نام * **write your first name in Farsi**

نام خانوادگی * **write your last name in Farsi**

نام (انگلیسی) *

نام خانوادگی (انگلیسی) *

نام پدر * **write your father's name**

تابعیت ایرانی اتباع خارجی

شماره ملی * **write your ID**

تاریخ تولد * **write your birthday** روز / ماه / سال

شماره تلفن همراه * **write your mobile number** پیامک های سامانه به این شماره پیامک می شود.

جنس مرد زن **your sex; first: male, second: female**

آگهی های علمی ایرتداک را به رایانامه من بفرستید.

آگهی های علمی ایرتداک را به شماره تلفن همراه من بفرستید.

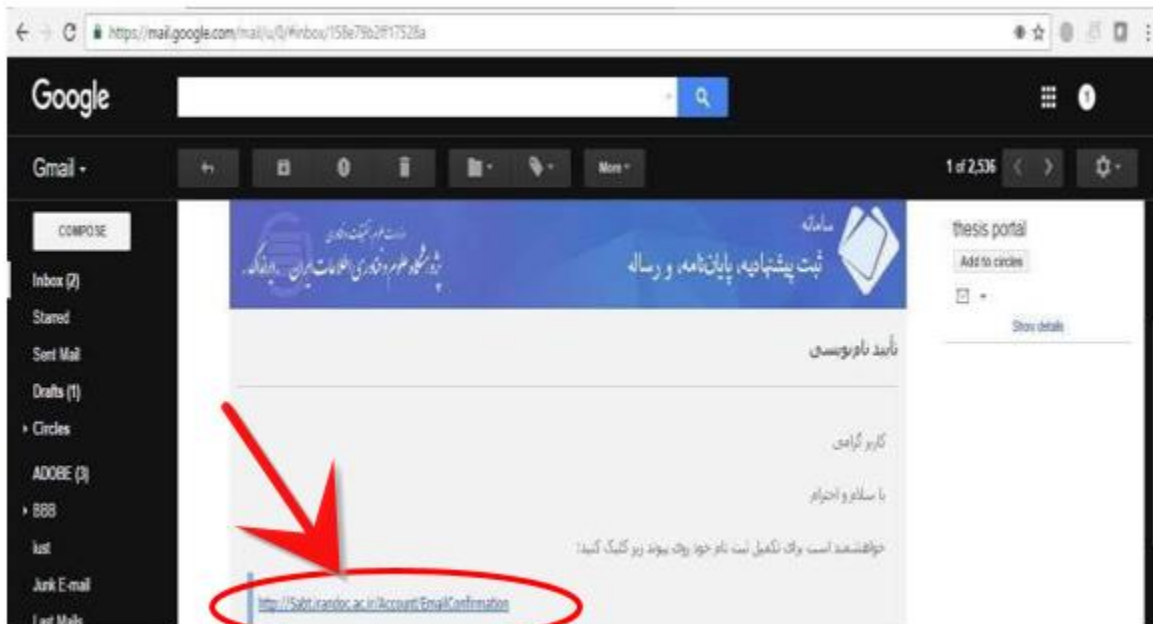
آگهی های علمی سازمان های دیگر را به رایانامه من بفرستید.

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3. In this section, a message titled "Go to your email and click on the link sent to verify your user account" will be displayed for you.

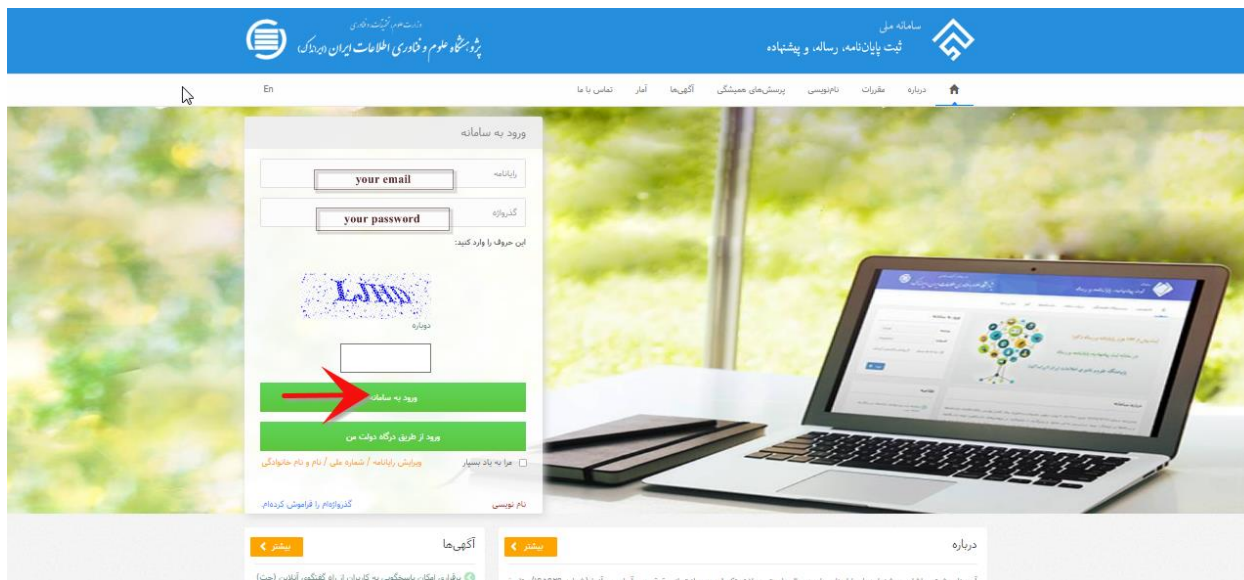


4. Click on the link to complete the registration.



5. Now you can log in to the system by using the specified email address and password.

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6. After logging in to your profile, in the first step, you have to click on the start of the thesis/dissertation (in Iran).



7. In this section, the student must enter **personal and academic information** carefully.

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اطلاعات شخصی و تحصیلی

نام: سید علی

نام خانوادگی: اعتصامی

رایانه: Ali.etesami@mail.sbu.ac.ir

شماره ملی: 1290338221

شماره دانشجویی: 945678910

مقطع تحصیلی: ارشد

سال ورود به مقطع تحصیلی: ۱۳۹۶

واحد: وزارت علوم، تحقیقات و فناوری

نام دانشگاه: دانشگاه شهید بهشتی

نام دانشکده: مدیریت و حسابداری

8. Then you have to complete **the thesis/dissertation information**.

اطلاعات پایان نامه / رساله

زبان اصلی پایان نامه / رساله: فارسی

عنوان (فارسی): بررسی تاثیر ساختار سرمایه بر سودآوری شرکتهای پذیرفته شده در بورس اوراق بهادار یا بکجه بر نوع صنعت

عنوان پایان نامه / رساله دارای عنوان یا گزارش ریاضی است:

عنوان (انگلیسی): The effect of capital structure on profitability of companies listed on the stock exchange based on the type of industry

پایان نامه / رساله تکالیفی است:

گروه تحصیلی: علوم انسانی

رشته: حسابداری

رشته در لیست نیست:

9. In this part, you have to enter the information of the thesis advisor and thesis reader.

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Click on **the next step**



11. Then the thesis/dissertation text files should be uploaded to the site in both WORD and PDF formats.

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Again the student must check **the entered personal and academic information** carefully.



12. After fully uploading the thesis on the site, click on finish. In this section, the tracking code will be sent to you as a sign of the completion of the submission.

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Remarks and Considerations

After receiving the tracking code of the system, the PDF and Word files received from the students are given to the experts of IranDoc for review; then, 72 hours later of the approval

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of the university by the IranDoc system, a confirmation email would be sent to the student's email address which has been registered in personal profile in the system. Kindly students should upload the dissertation/thesis acceptance certificate in the Golestan system in the relevant section.

Dear students, please note that any changes in your dissertation/thesis registration system will be notified by the IranDoc system in the form of an SMS to the mobile number you have entered in the system or through the email you have registered in the system.

Therefore, dear student, please fill in your personal information completely and accurately.

The link to answer the frequently asked questions of students concerning the registration of proposals and theses/dissertations in the IranDoc system is as follows:

<https://sabt.irandoc.ac.ir/Home/Faq>

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